

RISK ASSESSMENT: Road Safety Education

Service Name: St Dunstan's Kindergarten

Date Completed: January 2026

Assessment Review Date: January 2029

Completed by: Nikki Samuel – Nominated Supervisor

Location: Kindergarten premises / immediate surroundings (e.g., school gate, nearby footpath, mock road setup)

1. Identified Hazards, Risks & Control Measures

Hazard	Who may be harmed	Risk	Control Measures in Place	Risk Level
Moving vehicles near school / road	Children, staff	Children may run into traffic or be struck by vehicles	<ul style="list-style-type: none"> • Activities conducted away from live traffic where possible • Use of fenced areas or marked mock road layouts • High adult-to-child ratio (minimum 1:5) • Children supervised at all times 	Medium
Children running or not following instructions	Children	Trips, falls, or entering unsafe areas	<ul style="list-style-type: none"> • Clear, simple rules explained before activity • Visual aids and role-play used • Frequent reminders and praise for safe behavior 	Low
Road crossings (if applicable)	Children	Risk of collision	<ul style="list-style-type: none"> • Cross only at safe designated points • Adults positioned at front, middle, and rear • Use of high-visibility vests • Hand-holding or walking ropes 	Medium
Uneven surfaces (pavements, playground)	Children	Slips, trips, minor injuries	<ul style="list-style-type: none"> • Area checked before activity • Suitable footwear required • Hazards removed or avoided 	Low

Hazard	Who may be harmed	Risk	Control Measures in Place	Risk Level
Weather conditions (heat, rain)	Children	Slips, dehydration, discomfort	<ul style="list-style-type: none"> • Weather checked in advance • Sun hats, sunscreen, or rain gear as needed • Activity postponed if unsafe 	Low
Vehicles during drop-off/pick-up times	Children	Increased traffic risk	<ul style="list-style-type: none"> • Activities scheduled outside peak traffic times • Clear signage and staff supervision at gates 	Medium
Transportation (bus/van if used)	Children	Injury during transport	<ul style="list-style-type: none"> • Approved child transport with seat belts/child seats • Headcount before and after transport • Trained driver and staff supervision 	Medium
Stranger danger near public areas	Children	Potential safeguarding risk	<ul style="list-style-type: none"> • Children remain in supervised groups • Clear staff identification • No interaction with strangers 	Low

2. Control Measures Summary

- Age-appropriate teaching using songs, stories, visuals, and role-play
- Strict supervision at all times
- Clear boundaries and rules explained in child-friendly language
- High-visibility clothing where applicable
- Regular headcounts
- First aid kit available and trained staff present

3. Emergency Procedures

- In case of injury:
 - First aid administered immediately
 - Parents informed as per school policy
 - Incident recorded
- In case of serious emergency:
 - Emergency services contacted
 - Children moved to a safe area
 - Committee of Management notified
 - DEECD notified through Nqaits

4. Overall Risk Rating

Low to Medium, manageable with appropriate supervision and control measures.

5. Review

This risk assessment should be reviewed:

- After any incident
- If the activity or environment changes