



# RISK ASSESSMENT: WATER SAFETY

**Service Name:** St Dunstan's Kindergarten

**Date Completed:** January 2026

**Assessment Review Date:** January 2029

**Completed by:** Nikki Samuel – Nominated Supervisor

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## 1. ACTIVITY / HAZARD BEING ASSESSED

Water-based activities involving or near:

- Portable water play (e.g. tubs, troughs, sprinklers)
  - Permanent water features (e.g. fish ponds, fountains)
  - Excursions involving water (e.g. beach, pools, creeks)
  - Accidental water hazards (e.g. buckets, toilets, sinks)
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## 2. PEOPLE AT RISK

- Children aged 3–5 years
  - Staff
  - Volunteers
  - Visitors
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## 3. POTENTIAL HAZARDS AND RISKS

<b>Hazard</b>	<b>Potential Risks</b>	<b>Likelihood</b>	<b>Severity</b>	<b>Risk Rating</b>
Unsupervised access to water	Drowning or near-drowning	Possible	Severe	High
Slippery surfaces	Slips, trips, and falls	Likely	Moderate	High
Contaminated water	Illness, infection	Possible	Moderate	Medium
Inadequate supervision	Injury, drowning	Possible	Severe	High

Hazard	Potential Risks	Likelihood	Severity	Risk Rating
Inappropriate behaviour near water	Injury to self/others	Possible	Moderate	Medium
Poor staff-to-child ratio	Delayed response to emergency	Possible	Severe	High

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#### 4. EXISTING CONTROL MEASURES

- ✓ All water play is **actively supervised** by staff at all times.
- ✓ Staff trained in **first aid and CPR**.
- ✓ Water play is conducted in **designated safe areas**, away from hazards.
- ✓ Children are **educated about water safety** (age-appropriate discussions).
- ✓ All **buckets, tubs, and containers** are emptied immediately after use.
- ✓ **Fencing/barriers** around any permanent water features.
- ✓ Water play areas to be placed on none slip areas – grass, tan bark.
- ✓ Regular **hazard checks** of outdoor and indoor play areas.
- ✓ **Parent permission forms** obtained for water-based excursions.
- ✓ Risk assessments completed for each **excursion involving water**.
- ✓ Toilets and sinks are **child-safe** and monitored regularly.

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#### 5. ADDITIONAL CONTROL MEASURES REQUIRED

Control Action	Responsible Person	Due Date
Review emergency procedures related to water	Nominated Supervisor	January 2027
Include water safety in staff induction	Nominated Supervisor	February
Update risk assessments for new equipment or excursions	Nominated Supervisor	Ongoing

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#### 6. EMERGENCY PROCEDURES

- **Emergency evacuation plan** includes water incidents
  - Staff/Visitors and Pre Service Teachers are aware of where first aid kits are located
  - Emergency contacts kept **accessible and up-to-date**
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## **7. MONITORING & REVIEW**

- Daily safety checks
  - Ongoing supervision audits
  - Annual review of water safety policy and risk assessment
  - Staff feedback incorporated into updates
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## **8. SIGN-OFF**

**Name Position Signature Date**

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